

2016 M-STEP List of Important Dates

Important Dates	Task / Activity	Mode
10/26/15 – 11/20/15	Online waiver window – request waiver to administer paper/pencil	PP
11/09/15 – 01/15/16	Off-site Test Administration window	Both
01/11/16 – 06/01/16	Pre-identification of students window (for grade and school level requests)	Both
01/11/16 – 02/26/16	Pre-identification of students for barcode labels	PP
01/11/16 – 02/26/16	Initial Material Order window (all grades)	PP
01/11/16 – 02/26/16	Online test session setup in the Secure Site (can be continued in eDIRECT starting March 4, 2016)	OL
01/16/16 – 05/27/16	Off-site Test Administration window (for individual students such as homebound or expelled with services students)	PP
01/28/16 – 02/19/16	Alternate Insight Availability Request window	OL
02/04/16 – 02/19/16	Alternate Material Delivery Request window (grades 5, 8, 11 only)	PP
03/02/16 (3-4 PM)	Online Test Administration Webinar – watch Spotlight for details	OL
03/04/16 – 05/27/16	eDIRECT available for online test administrative tasks	OL
03/24/16 – 03/29/16	Grades 5, 8, 11 materials arrive in schools–alternate delivery date not requested	Both
03/30/16 – 04/26/16	Grades 5, 8, 11 Additional Material Order window (closes at noon)	PP
04/04/16 – 04/06/16	Grades 5, 8, 11 materials arrive in schools–alternate delivery date requested	Both
04/11/16 – 04/12/16	Grades 3 and 6 materials arrive in schools	Both
04/11/16 – 04/29/16	Grades 5, 8, 11 Online Test Administration window	OL
04/12/16	Grades 5 and 8 ELA Day 1 Paper/Pencil Test Day*	PP
04/13/16	Grades 5 and 8 ELA Day 2 Paper/Pencil Test Day*	PP
04/13/16 - 05/10/16	Grades 3 and 6 Additional Material Order window (closes at noon)	PP
04/13/16 – late August	Preliminary Reports (within 48 hours of online submit)	OL
04/14/16	Grades 5 and 8 ELA Day 3 Paper/Pencil Test Day*	PP
04/14/16	Grade 11 Science and Social Studies Test Day*	PP
04/19/16	Grades 5 and 8 Mathematics Day 1 Paper/Pencil Test Day*	PP
04/20/16	Grades 5 and 8 Mathematics Day 2 Paper/Pencil Test Day*	PP
04/21/16	Grades 5 and 8 Social Studies Paper/Pencil Test Day*	PP
04/25/16 – 04/26/16	Grades 4 and 7 materials arrive in schools	Both
04/25/16 – 05/13/16	Grades 3 and 6 Online Test Administration Window	OL
04/26/16	Grades 3 and 6 ELA Day 1 Paper/Pencil Test Day*	PP

Important Dates	Task / Activity	Mode
04/27/16	Grades 3 and 6 ELA Day 2 Paper/Pencil Test Day*	PP
04/27/16 - 05/24/16	Grades 4 and 7 Additional Material Order window (closes at noon)	PP
05/04/16	Grades 5, 8, 11 Return of Materials Deadline	PP
05/10/16	Grades 3 and 6 Mathematics Day 1 Paper/Pencil Test Day*	PP
05/11/16	Grades 3 and 6 Mathematics Day 2 Paper/Pencil Test Day*	PP
05/09/16 – 05/27/16	Grades 4 and 7 Online Test Administration Window	OL
05/10/16	Grades 4 and 7 ELA Day 1 Paper/Pencil Test Day*	PP
05/11/16	Grades 4 and 7 ELA Day 2 Paper/Pencil Test Day*	PP
05/17/16	Grades 4 and 7 Mathematics Day 1 Paper/Pencil Test Day*	PP
05/18/16	Grades 4 and 7 Mathematics Day 2 Paper/Pencil Test Day*	PP
05/18/16	Grades 3 and 6 Return of Materials Deadline	PP
05/19/16	Grades 4 and 7 Science Paper/Pencil Test Day*	PP
06/01/16	Grades 4 and 7 Return of Materials Deadline	PP
Early May – mid-June	Verification of Enrollment	Both
Mid-June	Verification of Answer Documents	Both
Mid to late June	Verification of Not Tested	Both
Late August	Final Reports	Both

*Absent students can make-up testing on designated make-up dates – see the *Spring 2016 Guide to State Assessments* at http://www.michigan.gov/documents/mde/Spring_2016_Guide_to_State_Assessments_510915_7.pdf